



FOREST RIDGE HOMEOWNERS ASSOCIATION

P. O. Box 493, Sterling, Virginia 20167-0493

Message System: (703) 481-0283

www.forest-ridge.org

RESALE DISCLOSURE PACKET REQUEST

(Please print clearly)

Property Address: _____

FRHOA Account Number: _____ **Date of Request:** _____

Current Owners: _____

Real Estate Agent: _____

POC for this request: _____

Phone: _____ **E-Mail:** _____

Electronic Packet

Hard Copy Packet (Notebook)

Fee for the packet is \$100.00, due at the time of the request. Payment may be made by check or money order, payable to "FRHOA."

Processing time is 14 days, beginning with receipt of the request.

The seller, buyer, or their agent must receive the packet. Please provide the contact info below for the person who will receive the packet. For a hard copy packet, we will contact you to arrange delivery or pick up.

Name: _____

Phone: _____ **Email:** _____

Complete and email this form to resale@forest-ridge.org and then snail-mail the hard copy and payment to FRHOA Resale, PO Box 493, Sterling VA 20167-0493. We will email you when your request is received.

If you have questions, please email the coordinator at resale@forest-ridge.org.

HOA USE ONLY

No: _____ **Date Received:** _____ **Date Due:** _____

Date Paid: _____ **Check No:** _____ **Annual Assessment Due:** _____

Insp: _____ **Insp Req:** _____ **Insp Rec'd:** _____ **Violations:** _____

Date Signed: _____ **Date Notified:** _____ **Date Picked Up:** _____