



FOREST RIDGE HOMEOWNERS ASSOCIATION

P. O. Box 493, Sterling, Virginia 20167-0493

Message System: (703) 481-0283

www.forest-ridge.org

RESALE DISCLOSURE PACKET REQUEST

(Please print clearly)

Property Address: _____

FRHOA Account Number: _____ **Date of Request:** _____

Current Owners: _____

Real Estate Agent: _____

POC for this request: _____

Phone: _____ **E-Mail:** _____

Electronic Resale Packet \$100

Resale Packet Update Only \$25

Hard Copy Resale Packet \$100

New Inspection & Certificate \$25

Fee for resale packets is \$100.00, updates are \$25, due at the time of the request. Payment may be made by check or money order, payable to "FRHOA." Processing time is 14 days, beginning with receipt of the request.

The seller, buyer, or their agent must receive the resale packet. List this person as the POC above. For a hard copy packet, we will contact you to arrange delivery or pick up.

Complete and email this form to resale@forest-ridge.org and then snail-mail the hard copy and payment to FRHOA Resale, PO Box 493, Sterling VA 20167-0493. We will email you when your request is received. If you have questions, please email the coordinator at resale@forest-ridge.org.

In submitting this request, I acknowledge and understand that the FRHOA has a statutory right (Va. Code 55-509.5) to inspect the exterior of the dwelling unit and the lot including fenced areas pursuant to its obligation to produce the requested resale disclosure packet, which packet must include a statement as to the lot's compliance (or not) with the restrictive covenants, rules/regs, architectural standards, etc.

HOA USE ONLY

No: _____ **Date Received:** _____ **Date Due:** _____

Date Paid: _____ **Check No:** _____ **Annual Assessment Due:** _____

Insp: _____ **Insp Req:** _____ **Insp Rec'd:** _____ **Violations:** _____

Date Signed: _____ **Date Notified:** _____ **Date Delivered:** _____